



Student Handbook

Welcome To An-Noor School



2024/25

Student Name:

Welcome

Dear Students,

Welcome to the 2024/25 academic year!

To our returning students, we are delighted to have you back and hope you enjoyed the summer break. For those joining An-Noor School for the first time, on behalf of our entire teachers, we extend a warm welcome. We are excited to accompany you on this new chapter of your educational journey, and we are committed to making your time with us both fulfilling and rewarding.

Our goal is to provide the best possible learning experience, we continually review and enhance our teaching strategies, and assessment practices. Our approach is designed to equip you with strong skills in reading the Quran, and embracing the Islamic values.

Wishing you a happy and successful year with An-Noor School.

About Our School

An-Noor School is established to serve the spiritual and welfare needs of the Muslim community in and around the Sheffield area. The school teaches Qur'ān reading from beginners to advanced tajweed; memorisation of Qur'ān. Our vision is not only to educate the future generation, but to develop a deep love for Allah, his religion and his messenger. We wish to empower them with knowledge and confidence that their religion is based on solid foundations and has the answers to all problems, spiritually and in the temporal world.



Schedule

Start Dates

Finish Dates

Start Times

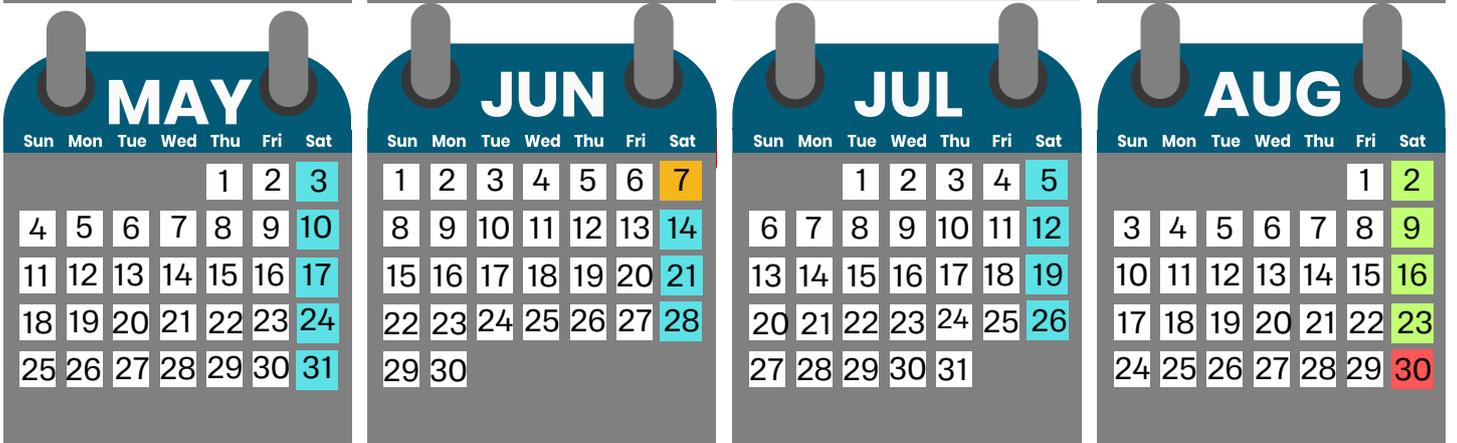
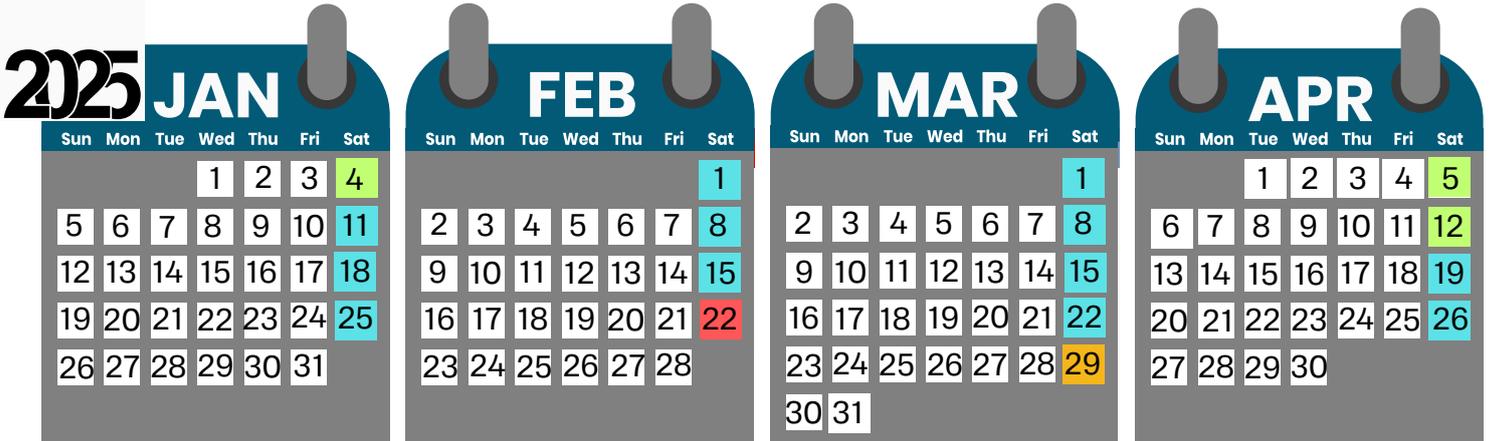
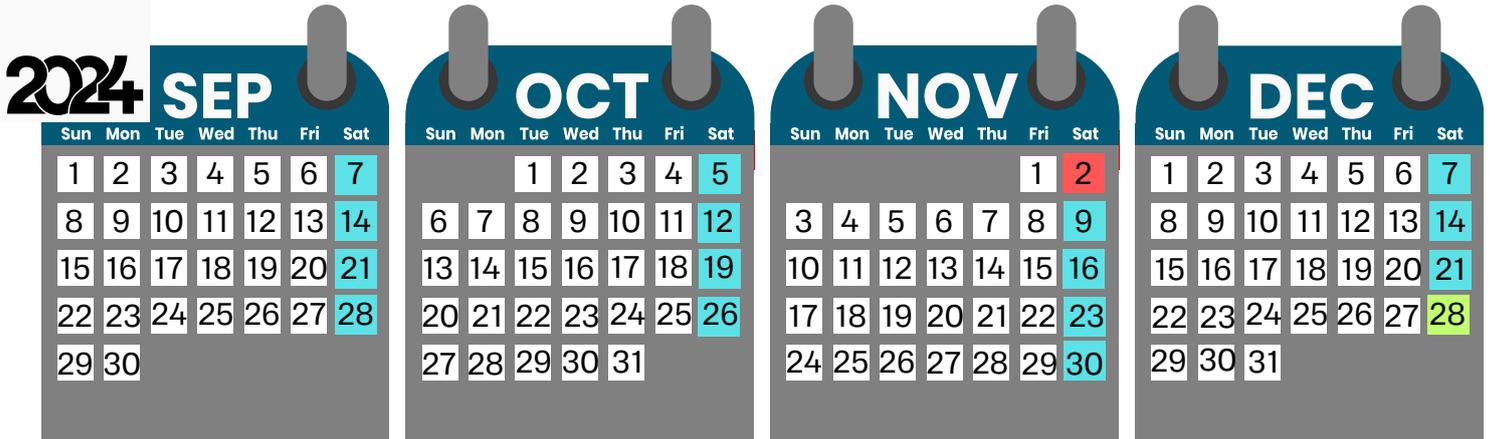
Finish Times

07-09-24

26-07-25

17:00

19:30

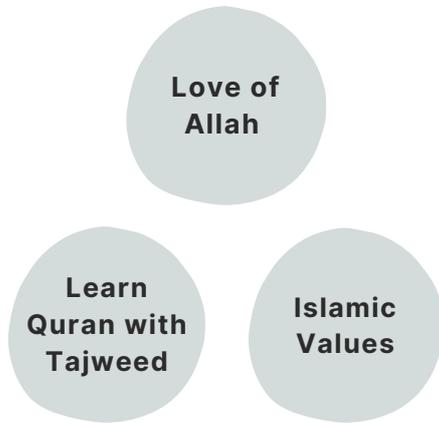


■ School Days
 ■ Activity Days (Term & Summer)
 ■ Holidays
 ■ Reviews & Awards Ceremony

- 29/03/2025 - Eid Al-Fitr Holiday
- 07/06/2025 - Eid Al-Adh'ha Holiday

- 02/08-23/08/2025 - Summer Club
- 30/08/2025 - Awards Ceremony

Academic Aims



Conditions of enrolment

- 1 Be a resident of Sheffield.
- 2 Fill out the enrolment application form.
- 3 Be at least seven years old.

Study requirements

- 1 Attend the weekly circle on time.
- 2 Bring own Qur'an.
- 3 Read the memorisation and revision amount specified by the teacher.
- 4 Pay the annual fee in advance.

The role of Parents

- 1 Give the child sufficient time to revise.
- 2 Ensure household is conformed to Islamic Requirements.
- 3 Set a role model for children.
- 4 Constantly look through The Student Evaluation Record.
- 5 Ensure enough preparation is being done during the week.

Points-based Penalty System

Item	Points
Unjustified absence	2
Justified absence	1
Late arrival	1
Memorisation not read	0.5
Revision not read	0.5

Absenteeism and permission

1 A student is considered absent if he/she does not attend the circle and does not inform the teacher before the start of the circle with an acceptable excuse.

2 The student is considered absent with an excuse (with permission) if he/she is absent from the circle with an acceptable excuse.

Stages of Penalties

1 First warning (5+ points).

2 Second Warning (10+ points).

3 Suspension from studying (20+ points).

Personal Holidays

- 1** Taking holidays during term time is strongly discouraged
- 2** Students must apply for permission for personal holidays during School term.
- 3** Unauthorised absences or exceeding the annual limit may result in removal from the school register

Behaviour & Discipline

- 1** Discipline and good behavior are essential in Islam, especially in the Masjid
- 2** Students must respect the Mosque, teachers, and learning materials
- 3** Students should always be well-mannered and attentive
- 4** Bullying, harassment, fighting, and foul language are prohibited and may lead to suspension or expulsion
- 5** Disobedience, disrespect, or persistent disruptive behavior will not be tolerated

Timing & Punctuality

- 1** All students must arrive 17:00am and they will finish at 19:30
- 2** Students are expected to be punctual in attending the school. The support and co-operation of parents is vital in achieving this
- 3** Any student who is not present 30 mins after the circle start time will be marked on the register as "LATE"
- 4** Parents will be notified beforehand about any detentions taking place
- 5** Please ensure you drop your child/ren off on time and pick them up no later than 5 minutes after home time
- 6** The school will not accept responsibility for students arrive or leave 10 minutes before or after their scheduled time
- 7** All parents are urged and requested not to disturb their children or any teacher during School time without an appointment
- 8** Except in matters of extreme urgency, parents should not come into School to collect any child before the circle end time

General remarks

- The teacher has the right to accept or reject the excuse of absence provided by the student.
- The teacher has the right to temporarily stop the student from memorisation; to strengthen the revision.
- No points or warnings are carried over from previous years. This means students start the new year without any points registered against their records.
- Suspended students are allowed to join the school again after three months from their suspension date under the condition they pay the re-join fee of £15.
- A student who requests a suspension or leaves the school for any reason can not claim back any amount paid previously.
- Siblings can request a fee discount from the School Admin.
- Any student who struggles to pay the fees needs to contact the treasurer and submit an exemption or discount request with details of his/her circumstances.

Fees Payment

**Pay £100 annual fee
in advance**

Bank: Metro Bank
Account Name: An-Noor Quran
School
Account Number: 53756298
Sort Code: 23-05-80

Contact Us



07877364665



Info@noorschool.co.uk

Student Reading Record

		Memorisation	Revision	Notes
1	7/9			
2	14/9			
3	21/9			
4	28/9			
5	5/10			
6	12/10			
7	19/10			
8	26/10			
9	9/11			
10	16/11			
11	23/11			
12	30/11			
13	7/12			

Student Reading Record

		Memorisation	Revision	Notes
14	14/12			
15	21/12			
16	11/1			
17	18/1			
18	25/1			
19	1/2			
20	8/2			
21	15/2			
22	1/3			
23	8/3			
24	15/3			
25	22/3			
26	19/4			

Student Reading Record

		Memorisation	Revision	Notes
27	26/4			
28	3/5			
29	10/5			
30	17/5			
31	24/5			
32	31/5			
33	14/6			
34	21/6			
35	28/6			
36	5/7			
37	12/7			
38	19/7			
39	26/7			



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